

Minutes of the Frostenden, Uggeshall & South Cove Group Parish Council Annual Meeting held in Frostenden & South Cove Village Hall at 7.30 pm on 4th May 2016.

1. **PRESENT** - Cllrs Rendle, Hall Anguish, Sanger, Hardy, Watson & Fairhead.
In attendance - Clerk J Brown & 1 member of the public.
2. **ANNUAL MEETING:**
Election of Chairman – Cllr Hardy proposed Cllr Rendle, seconded Cllr Anguish aif. Cllr Rendle accepted the position
Election of Vice Chairman – Cllr Rendle proposed Cllr Hall, seconded Cllr Sanger aif. Cllr Hall accepted the position.
Appointment of and brief for sub committees, Cllr Rendle proposed that the PC to disband the Planning Committee and in future all Councillors will be invited to view all Planning Applications received when they can give their opinions and vote. Seconded Cllr Watson aif.
Presentation of Draft Accounts for Audit, The accounts had been circulated and Cllr Hall proposed that these accounts be approved, seconded Cllr Sanger aif. The statement of accounts and the Annual Audit form were signed by the Chair and the RFO.
Authorisation of subscriptions for the coming year. Cllr Hall proposed that the subscriptions remain the same for this year, seconded Cllr Sanger aif
Appointments of Trustees for Frostenden Parochial Charities. Susan Read and Maryilyn Rendle had been nominated as new Trustees, following the retirement of both David Woodward and Paul Scriven. Cllr Anguish proposed to accept these nominations, seconded Cllr Hall aif
3. **DECLARATIONS OF INTEREST - None**
4. **RECEIPT AND ACCEPTANCE OF APOLOGIES FOR ABSENCE.** Cllr Allen, Cllr Read, Cllr Felgate, Cllr Ashton, Cllr Garwood & C Cllr Goldson

PUBLIC FORUM –to include COUNTY & DISTRICT COUNCILLOR’S REPORTS – None

5. **ACCEPTANCE OF MINUTES OF PC MEETING HELD 3rd February 2016** The minutes were accepted as a true record on the proposal of Cllr Hall, 2nd by Cllr Hardy aif, they were signed by The Chair .
6. **MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING –**
VAS – Cllr Rendle feels that this has dragged on for too long, he has been told by C Cllr Goldson that the PC will have to contribute £400 to the scheme, but does not know if this includes the cost of a post or how many times a year the sign will be sited in Clay Common, he will contact C Cllr Goldson and get more details before the PC decides whether or not to go ahead.
Queen’s 90th Birthday Celebrations 11th/12th June. Only the residents of Uggeshall seem to be interested in a celebration and may well organise their own. There is to be a Village Spring Fayre at Frostenden Village Hall on 4th June to raise much needed funds for the hall and Cllr Watson proposed that the PC donate £100.00 to the hall to help and also as a mark of the Queen’s 90th Birthday, seconded by Cllr Sanger aif
Damage to Kiln Lane Frostenden. Cllr Hardy has had a meeting with a Highways engineer who said that SCC would not agree to paying for an “Unsuitable for HGVs” sign at the U1511end of the Lane. There was no mention of the damage caused to the sides of the lane. The Clerk is to report the damage to Highways Dept.
7. **REPORTS ON :-**
Police Report - No crimes reported in February 2016
ANY OTHER COUNCILLOR REPORTS.
Cllr Watson is attend the meeting re the New Local Plan and will report back. Following the WDC’s “ call for sites” 2 sites in Uggeshall have been offered, but none in either South Cove or Frostenden. Cllr Fairhead reported that there is a very large pothole in the passing place near Stoven Arch. The Clerk is to report this to Highways Dept.

8 **FINANCE**

a. Accounts for Payment

J Brown, Clerk’s Pay & expenses
M Wills - Internal Audit

TOTAL

385.43

30.00

Frostenden Village Hall - Donation
Total cheques **3**

100.00
£515.43

578

Cllr Hall proposed that these accounts be accepted and paid, seconded Cllr Hardy aif

- b** **Accounts already paid** - None
- c.** **Receipts** – None
- d.** **Bank Statement Figures** **CA -£3,499.39** **BSA - £318.06**
- e.** Electronic Banking. After some discussion on the pros and cons Cllr Watson proposed that The Clerk and The Chairman start the process to sign up for internet banking, seconded Cllr Sanger aif

9 PLANNING

a) Applications received

DC/16/1159/LBC Mr P Bowden, Goughs, Uggeshall Road. Construction of a rear covered external area. Recommended acceptance.

b) Decisions received

DC/15/4880/COU Mr Kinge Land adjacent to Shrubacre House, Clay Common. Change of use from agricultural land to land for 3 mobile homes to be used as holiday accommodation. **REFUSED**

DC/15/1713/FUL Mrs Eastaugh, South Cove House, Southwold Road. Construction of 1 No holiday home with carport. **GRANTED** with 9 conditions

DC/16/1003/FUL Mr & Mrs Burden, Loders, Frostenden Corner. Construction of a detached cartshed style garage and conversion of outbuilding to annexe. **GRANTED** 8 conditions

DC/16/0820/FUL Mr Murray, Old Rectory London Rd Frostenden. Construction of a detached garage. **GRANTED** 2 conditions

10 ANY OTHER BUSINESS DULY SPECIFIED –

Speeding Clay Common, letter to C Cllr Goldson. C Cllr Goldson wrote to say that if the PC agree that the 30 mph limit should be extended the PC, with help from Mr & Mrs Carr, should write to him stating a case so that he can lodge a speed review by a committee at SCC. He will attend the review and speak on the PC's behalf. Cllr Rendle proposed that the PC make a case, seconded Cllr Watson. With 4 votes for, 1 against and 2 abstentions the proposal was carried.

There being no further business the meeting closed at 9.02pm

Chairman

5th July 2016