

MINUTES OF THE ANNUAL FROSTENDEN, UGGESHALL & SOUTH COVE GROUPED PARISH COUNCIL held in Frostenden & South Cove Village Hall at 7.30 pm on 3rd May 2017.

- 1 **Present** - Cllrs Rendle, Anguish, Sanger, Hardy, Allen, Burton, Felgate, Ashton & Fairhead.
In attendance - Clerk J Brown & D Cllr Rivett.
- 2 **Annual Meeting:**
 - Election of Chairman** – Cllr Hardy proposed Cllr Rendle, seconded Cllr Burton aif. Cllr Rendle accepted the position and signed the Declaration of Office.
 - Election of Vice Chairman** – Cllr Fairhead proposed Cllr Hall, seconded Cllr Ashton aif. The Clerk will contact Cllr Hall to find out if he will accept the position.
 - Authorisation of subscriptions for the coming year:** Cllr Burton proposed that the subscriptions remain the same for this year, second Cllr Felgate aif
- 3 **Receipt and acceptance of apologies:** Cllrs Watson & Sanger, holiday, proposed Cllr Rendle aif
- 4 **Declarations of Interest:** None

Public Forum –to include County & district Councillors Reports and Crime Report sourced from Suffolk Constabulary’s website–
D Cllr Rivett – there is not much to report due to the elections, but WDC & Suffolk Coastal have voted to approve the merger and will apply to the Government to go ahead. The perishing of Lowestoft & Oulton Broad is going ahead and there will be a transfer of assets from WDC to the respective Councils ie: Nicholas Everitt Park & Lowestoft Town Hall.

Crime Report – The latest post showed there were no crimes reported in February.
- 5 **Acceptance of the minutes of the Parish Council Meeting 1st February 2017.** The minutes were accepted as a true record on the proposal of Cllr Allen, 2nd by Cllr Hardy aif, they were signed by the Chair.
- 6 **Matters arising from the Annual Parish Meeting –**
 - Insurance review: There are 3 seats in Uggeshall – 1 in Block’s Lane, 1 on the footpath near Whitehouse Farm and 1 300m south of Whitehouse Farm on the Halesworth Road. There is 1 bench in Gypsy Lane Frostenden the policy has been amended to reflect this. There has been a request to refurbish the seat in Gypsy Lane – Cllrs Rendle and Hardy will have a look at it and it will be discussed during the July meeting.
 - Playing Field: After much discussion on the future of the committee and funds Cllr Hardy will call a Playing Fields Committee meeting and report back to the PC.
- 7 **Matters Arising from the last Parish Council Meeting:**
Some undergrowth has been cut down on the U1551.
- 8 **PLANNING**
 - Applications received**
 - 1 DC/17/0694/FUL Mr Webb, Red House Farm, School Rd, Uggeshall. Replacement store/workshop/triple garage with external staircase and 1st floor storage
 - 2 DC/17/1078/FUL Mr Sonne, The Horseshoes, Church Rd, Uggeshall Rear extension including 1st floor decking and dormer window.
 - 3 DC/17/1186/FUL Mr Austen, Land adj to The Shrubbery, Frostenden. Construction of 2 detached dwellings, including change of use of land from agricultural to residential and demolition of existing agricultural building.
 - 4 DC/17/1265/FUL Mr Mrs Baker, Acorn Cottage, Wangford Rd, Uggeshall. Construction of a single storey side extension.

The PC recommended acceptance for the above applications with the following observations, proposed Cllr Felgate, 2nd Cllr Harvey with 8 votes for and 1 abstention the proposal was passed. Observation on 1) There are reservations with the new proposed access – moving the entrance westwards would very much affect the traffic sightlines from the east. We would recommend any change of in position of access would be to move it to the east. Cllr Fairhead thought the wording should have been much more strenuous with regard to safety. Observation on 3) The existing agricultural building contains a degree of asbestos, the former owners were quoted £25,000 for safe demolition and disposal, we trust that WDC are aware of this and proper supervision of the process would be included in the conditions if approved. The drainage ditch at the rear must be dredged to ensure it can cope with the extra loading.

Decisions Received

- 1 DC/17/0694/FUL Mr Mrs Webb, Red House Farm, Uggeshall – Granted 4 conditions
- 2 DC/17/0113/FUL Mr Watson, Frostenden Hall – Granted 3 conditions

9 FINANCE

a. Accounts for Payment

J Brown, Clerk's pay & expenses by BACS	425.65
Frostenden & South Cove Village Hall – Room Hire	35.00
Salc – Subs	179.25
Total 3	£539.85

b Accounts already paid - Edge Computers - Laptop, software & printer - £739.00

Cllr Harvey proposed acceptance of these accounts, 2nd Cllr Burton aif

c Receipts –WDC – CIL Money £889.37 & WDC - Precept £1,000.00. **Total £1,889.37**

d Bank Statement Figures at 28th April 2017 CA -£4,832.20 BSA - £318.34

e Presentation of Draft Accounts for Agreement– circulated. Cllr Felgate proposed acceptance of these accounts, 2nd Cllr Anguish aif. The accounts and Annual Audit Form were signed by The Chairman and the RFO.

f Presentation of Budget to Actual Spend - circulated

g Presentation of Bank Reconciliation - circulated

h Request from Clerk to be paid quarterly – Cllr Rendle proposed agreement to the request 2nd Cllr Harvey aif.

i Internet Banking – Application for I Banking completed

j Confirmation that the Clerk has complied with The Pensions Regulator

k CIL Money – This money may be spent in any of the grouped parishes, to be discussed in the July meeting.

10 Any Other Business–

Footpath No 16, is blocked by barbed wire half way along near Bullions Cottage, Clerk will report. The edge of the Stoven Road, opposite Mill House has broken so that car wheels are going off into a serious drop, Clerk to report.

There will be a summer sale in the Village Hall on May 20th, proceeds to go to the Hall.

10 **Close** There being no further business the meeting closed at 8.46pm

Chairman

5th July 2017

DRAFT