

FROSTENDEN UGGESHALL AND SOUTH COVE GROUP PARISH COUNCIL

**Draft Minutes of the ZOOM Virtual AGM of the Parish Council - TUESDAY
4th MAY at 7.30pm.**

Present: Chair Cllr Hall, Cllrs Burton, Sanger, Eastaugh & Watson. 2 members of the public and Clerk J Brown

1. OPENING OF MEETING

2. DECLARATIONS OF INTEREST - None

3. RECEIPT AND ACCEPTANCE OF APOLOGIES FOR ABSENCE – Cllr Felgate, family emergency

PUBLIC FORUM –to include REPORT/COUNTY & DISTRICT COUNCILLOR’S REPORTS

Cllr Brook’s reports circulated

Clerk’s Report and Crime Report sourced from Suffolk Constabulary’s website

Jan: 1 x ASB & 1 x violence both Gypsy Lane – under investigation.

Feb: Gypsy Lane/Playing field – 2 x criminal damage & 1 x violence all investigations complete no suspects identified.

Mar: 9 x violence – Playing field 8 under investigation 1 unable to prosecute suspect. 1 x theft Playing field formal action not in the public interest. 2 x violence Gypsy Lane both under investigation.

All Councils should be meeting face to face from 16th May unless Gov restrictions change. Both Uggeshall Church Rooms & Frostenden Village Hall will open this month and are booked for the remaining meetings in 2021.

4. TO AGREE MINUTES OF ZOOM MEETING HELD 2nd FEBRUARY 2021 Cllr Burton proposed acceptance, 2nd Cllr Eastaugh, aif.

5. APPLICATION FROM R BOYCE TO FILL 1 FROSTENDEN COUNCILLOR VACANCY

Roz Boyce gave a short speech on the reasons for her application and along with Ms Legge was put in the waiting room whilst Cllrs discussed the application. Cllr Watson proposed co-opting Ms Boyce onto the PC in the Frostenden seat, 2nd Cllr Burton, aif.

6. MATTERS ARISING

CIL spending – after a long discussion on Trustees for the Village Hall Charity Cllr Hall proposed that the Cllrs do some more research on the obligations of Trustees and that CIL money should be earmarked for the Village Hall, 2nd Cllr Sanger aif. Cllrs felt a meeting with Paul Scriven to discuss Trustees and Committee members would be a good idea.

Cllr Vacancies Frostenden (2) & Uggeshall (1). Ms Legge may be interested in joining the Council, Helen Hayes had expressed an interest some time ago to Cllr Hall, the Clerk will contact her.

Appointment to Frostenden Village Hall Committee. Roz Boyce expressed her interest in joining the Village Hall Committee

Shared speed camera (Cllr Goldson’s Parishes Meetings) Cost approx. £1,000. Cllr Hall would like to put this to Uggeshall residents at their APM before any decision is made by the PC.

Repairs to War Memorial – In hand.

MATTERS ARISING FROM FROSTENDEN’S APM

CIL spending on Village Hall – See email from P Scriven, attached. – See Item 6

Discuss ideas for celebrating Queen’s Platinum Jubilee – Frostenden & Sth Cove Cllrs to get together to form a plan, the last party for a Queen’s Jubilee was a great success and may help reconnect the community. See Item 6

7. PLANNING

Applications received:

BC/21/0801/FP – The Pines, Frostenden Corner. Small extensions to kitchen & side entrance. Removal of render to main house & conversion of existing barn to create 2 bedroom self contained holiday let.

BC/21/0411/FP South Cove House. Removal of chimney breast with assoc works, insulation of cellar.

These are Building Control issues and Cllrs felt they are not a matter for the Council.

Decisions Received:

DC/21/0393/FUL Lodders, Frostenden Corner. Extension to sitting room, general upgrade of flat roof to western section, internally. PERMITTED

DC/20/5276/FUL Sondora, Church Lane. Ground and first floor extension s. PERMITTED.

8. FINANCE

a Accounts for Payment	TOTAL
Clerks pay and expenses	277.76
HMRC	43.00
SALC – Subs	191.08
Information Commissioners Office	40.00
Total payments 4	£551.84

Cllr Hall proposed these accounts be paid, 2nd Cllr Sanger, aif.

b Accounts already paid – Frostenden Parochial Charities from Latitude Ticket Sales £400

c Receipts –

d Bank Statement Figures 31st March 2021 Community Acc £619.82, Business Acc £7637.55 includes £573.94 Frostenden Latitude Money

e CIL Money remaining **£224.66**. to spend by Oct 2023 & **£1,027.50** by October 2024, **£1057.60** by April 2025. **106 money** £964.44 (spend by March 2023)

f Presentation of Draft Accounts and AGAR forms for Agreement and Signature– circulated.

Cllr Burton agreed acceptance, 2nd Cllr Sanger, aif.

g Presentation of Budget to Actual Spend – circulated

h Presentation of Bank Reconciliation – circulated

There were no questions on item g & h, Cllr Sanger proposed acceptance, 2nd Cllr Watson, aif.

i Presentation of Asset Register for agreement – circulated

Cllr Hall proposed acceptance, 2nd Cllr Sanger, aif.

j Exemption from Limited Assurance Audit. Proposed Cllr Sanger, 2nd Cllr Hall, aif.

k Review of Financial Regulations - circulated

l Review of Internal Controls - circulated

m Review of Financial Risk Assessment - circulated

n Review of Standing Orders – circulated

Cllr Sanger proposed acceptance to items k - n, 2nd Cllr Hall, aif.

o Adoption of General Power of Competence. The criteria of qualified Clerk and two thirds of Cllrs elected is met. Cllr Hall proposed adoption, 2nd Cllr Sanger, aif.

9 CORRESPONDENCE - None**10 ANY OTHER BUSINESS**

Cllr Sanger reported that the potholes in the road from Sth Cove to Frostenden Corner have still not been repaired, Cllr Eastaugh measured one which is 10cms deep, he will take photos and report to SCC.

Cllr Eastaugh offered to invite the Rural Coffee Caravan to come to Gypsy Lane which he thinks may help to with getting the community back together, Cllrs agreed this would be a good idea.

Roz Boyce will contact the owner of the black car partially blocking the entrance to the village hall and ask if they will move it.

Cllr Eastaugh has been trying to get the footpath near Potters Bridge reopened but has found that it cannot happen until England Coast Path decide on the new route for this part.

11 There being no other business the meeting closed at 8.27pm.

**Jean Brown, Clerk to Parish Council, 5 Mill Lane, Wrentham, Beccles NR34 7JQ
01502 675739. fusc.pc@gmail.com**

Next Meeting 6th JULY 2021 at Uggeshall Church Rooms.