

**Minutes of the Frostenden, Uggeshall & South Cove Group Parish Council Meeting held in Frostenden Village Hall at 7.30 pm on 13<sup>th</sup> September 2017.**

**The meeting opened at 7.30pm**

**Present:** Chair Cllr Rendle, Cllrs Hall, Hardy, Felgate, Harvey, Sanger, Burton, Ashton, Allen, Fairhead, Watson & Anguish  
In attendance Clerk – J Brown

**1 Declarations of Interest – None**

**2 Receipt and Acceptance of apologies –D Cllr Rivett – other meeting**

**3 Public Forum, to include reports from County/District Councillors – None**

**4 Acceptance of minutes from the meeting held on 5<sup>th</sup> July 2017.** The minutes were accepted as a true record, with the following amendments on the proposal of Cllr Hardy 2<sup>nd</sup> by Cllr Harvey, aif, they were signed by The Chair.

**5 Matters arising from the Minutes**

**Playing field** - Cllr Hardy reported that one turned up for the dog walking fundraiser which appears to show a lack of interest in the facility, as previously discussed the Committee may be able to manage another year or two financially. According to the terms of the lease the Committee is a tenant and should it cease to exist as a legal entity then the lease would terminate and the land revert back to WDC's ownership the consequences of which are unknown. After some discussion Cllr Hardy said he will put the question of the survival, taking into account the lack of support either in time or financially from the residents.

**CIL Money** - £889.37 - £80.00 has been spent on repairs to the bench in Gypsy Lane, Councillors were asked to think about what to spend in on.

**Repairs to seat** – Cllr Hardy cleared the overgrowth away and the seat repaired, and now it looks very good.

**6 Crime Report** – The website still only shows June.

1 x Public Order, Gypsy Lane in May – Under Investigation

1 x Vehicle Crime, London Rd in June - investigations complete, no suspect identified

The Cllrs would like the Clerk to write to the Police to ask for an update on the recent spate of night time burglaries in the area, which appear to have been carried out by a well equipped gang (s). Many residents are worried. The Clerk will also complain about the lack of information on their crime map and how out of date it is.

**7 Planning Applications Received:**

**DC/17/3545/FUL** Mr & Mrs Keable, 2 Petmarsh Cotts, London Rd. Retrospective application – change of use of the rear garden area from agricultural land to residential garden, including erection of hobby workshop. Cllrs were told that this application was available for them to view over the last couple of weeks. No objections had been received and Cllr Hall proposed acceptance, 2<sup>nd</sup> Cllr Felgate with 7 votes for, 4 abstentions and 1 against the proposal was carried.

**Planning Decisions:** None

## 8 Finance

a Accounts to pay	
Jean Brown Clerks Salary & Expenses – June, July & August	£209.14
HMRC Paye	£38.20
Uggeshall Millenium Fund (Latitude Tickets)	£1012.00
BDO LLP - External Audit	£36.00
K Traylor – repairs to seat	£80.00
<b>TOTAL</b>	<b>£ 1375.34</b>

### Cllr Hardy proposed acceptance of these accounts, 2<sup>nd</sup> Cllr Hall aif

- b Bank Balances at 1<sup>st</sup> September 2017 Community Account : £ 5,540.60  
Saver Account £318.34
- c Receipts: Latitude Ticket Money: Frostenden £812.00, Uggeshall £1012.00
- d Presentation of Precept budget – circulated
- e Presentation of bank reconciliation – circulated
- f Presentation of Internal Auditors Report & review. The Clerk passed this round the Cllrs, the report concentrated on updating certain statutory documents and the asset register. Adoption of updated versions will be carried out in November's members
- g External Auditors report, One minor issue was flagged – the asset register, the external auditor also advised updating of the statutory documents.
- h Insurance renewal. The cost this year is £184.06, lower than last year's at £199.32, Cllr Hall proposed accepting this quote, 2<sup>nd</sup> Cllr Anguish aif.

## 9 Correspondence

Frostenden PCC thanking the PC for the donation

## 10 Any Other Business

**Lowestoff's Third Crossing Consultation** – All agreed this will be a very good thing, Cllr Sanger proposed the Clerk respond to the consultation positively, 2<sup>nd</sup> Cllr Hall aif.

**Frostenden's Latitude ticket money** – to go on November's agenda.

**Changes to the Data Protection Act** in May 2018. NALC has advised all Council's will need to appoint a Data Protection Officer, who must have a good knowledge of this law. The Clerk has asked SALC to advise if such a small PC as this holding only the Clerk's personal data and the Electoral Roll (already covered by another law) need to have one. SALC replied yes, but they are looking at being able to provide remote access to one at a low cost and will keep the PC informed.

Cllr Sanger: The potholes in the road near the Old Dairy have been filled, probably not by SCC, but are breaking up again, Clerk to report. Norton's Lane has had a lot of sand and soil blown on to it again. Clerk to write to Benacre Estates.

Cllr Fairhead: Collection drains near to the Old Dairy are blocked causing water to run near to Nuttall Cottages, Clerk to report.

Cllr Watson: The footpath along the west side of A12 between Church Lane & Gypsy has been made practically unpassable by overgrowth. Clerk to report.

Feedback on Latitude: Cllrs Watson & Felgate both complained that the jams caused by Latitude's traffic plan which keeps the A12 as clear as possible made it very difficult for residents of the back roads to get in and out of their drives and made for a long wait in jams for festival goers from the North. They also thought the traffic stewards were not well enough trained. They will write letters which the Clerk will send on to Festival Republic. She will also ask if it is possible for 2 or 3 reps from the PC to meet with her and her traffic manager.

Cllr Hall: Has received complaints from some Uggeshall residents near to the new pig unit in Stoven, who were not informed when Planning Permission was applied for, about the smell. Cllr Hall will get in touch with D Cllr Rivett to see if he can help.

Cllr Hardy: Flooding of a drain under the road near Homestead in Kiln Road. The subsidence in Kiln Road is getting worse, Clerk to report both to Mark Kerridge.

Cllr Watson: When Clay Common Road was closed by BT the diversion signs were not sited properly which resulted in lorries going down Primrose Lane and across the farmyard, Clerk to report to Mark Kerridge.

There being no further business the meeting closed at 9.08pm

Chairman ..... 1<sup>st</sup> November 2017

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