

FROSTENDEN UGGESHALL AND SOUTH COVE GROUPED PARISH COUNCIL

Reports and votes to be sent by email as per the resolution made at the Extraordinary Meeting on March 23rd 2020 11.00 Frostenden Village Hall.

1. ANNUAL PC MEETING

Election of Chairman – Cllr Burton proposed Cllr Hall, Cllrs Sanger, Felgate, Strachan and Watson agreed. Cllr Hall accepted the position.
 Election of Vice Chairman – In abeyance
 Authorisation of subscriptions for the coming year. SALC. Cllrs Hall, Sanger, Felgate, Burton, Watson, Strachan & Watson agreed.
 Appoint representatives to Frostenden Village Hall Committee – In abeyance
 Appoint 2 Trustees to Frostenden Parochial Charities – Cllr Burton and Linda Snelling were proposed. Cllrs Watson, Strachan, Sanger, Felgate & Hall agreed.

Crime Report sourced from Suffolk Constabulary's website – This section of Police UK's website has been suspended until further notice.

2. ACCEPTANCE OF MINUTES OF MEETING HELD 4th February 2020. Cllrs Hall, Felgate, Sanger, Burton, Strachan & Watson all agreed.

3. Matters Outstanding from previous meetings

Repairs to the War Memorial, Frostenden Churchyard, Cllr Rendle received a quote, attached. Cllrs Hall, Strachan, Watson, Burton, Felgate and Sanger agreed. Clerk to contact contractor.
 Question of planning permission for mobile home & permanent residency of accommodation over the garage at Mansion House. ESC has not replied.

4. Planning

Applications received:
Decisions Received:

5. Finance

a. Accounts for Payment

	TOTAL
J Brown salary to end of May & Printer	234.56
HMRC	41.80
ICO	40.00
SALC – Subscription	185.79
Total 5	£502.15

b Accounts already paid –

c Receipts –50% Precept £1,2050. CIL £1,057.60 (Land adj to The Shrubbery)

d Bank Statement Figures at CA -£ 2,425.71 BSA - £7,134.02

incl £973.94 Frostenden Latitude . **Discuss reserves** – In order to complete the documents for the audits the Clerk put the CIL money as the only earmarked reserves.

e CIL Money Total £3004.26, **106 money** £964.44 (Spend by March 2023)

f Presentation of Draft Accounts for Agreement (circulated)

g Presentation of Budget to Actual Spend - circulated

h Presentation of Bank Reconciliation – circulated

i Presentation of Asset Register for agreement – circulated

j Exemption from Limited Assurance Audit

k Review of Financial Regulations - circulated

i Review of Internal Controls - circulated

k Review of Financial Risk Assessment - circulated

l Review of Standing Orders – circulated

m Adoption of General Power of Competence

Cllrs Hall, Sanger, Burton, Felgate Strachan & Watson agreed all the above.

8 Correspondence

Resignation from Chairman Cllr Rendle.

9 Any Other Business

Frostenden & South Cove's APM has been postponed, it is still required by law to hold one and a date will be set, once lockdown has been lifted or restrictions eased enough to be able to hold it. Following Cllr Rendle's resignation there are now 2 Cllr vacancies for Frostenden. Latitude Festival has been cancelled this year.

There are now 2 vacant seats for Frostenden and 1 for Uggeshall